

Vermont Enterprise GIS Consortium (EGC)

MEETING MINUTES

May 7, 2012

10:00AM to 11:00AM

Conference Call

EGC Participants

- Steve Sharp, (VCGI); Peter Telep, (ANR); Pete Young (VDH), Melissa Prindiville (ACCD), Nate Sands (AG), Erik Engstrom (ANR), Dejung Gewissler (VCGI), Dan Currier (VAPDA)

Guests:

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Documents Distributed:

1. Meeting Agenda
2. Draft Enterprise GIS Web Services Strategy

MINUTES	
Agenda Topic	Discussion
10:00AM to 11:00AM	<ul style="list-style-type: none">□ Geocortex Upgrade<ul style="list-style-type: none">○ Status of dev/test platform config? The latest version of Geocortex Essentials has been installed on VCGI's WEBDEV server. Some issues were encountered during the upgrade but these have been resolved.○ Production server config? DII has configured a VM as specified in the DII Assessment design document. VCGI has confirmed by logging in. The Geocortex Team agreed to hold-off install/config of Geocortex Essentials until after training.○ Status of onsite training? Onsite training has been scheduled with Latitude for May 23-25. Contract in place between VCGI/Latitude. Training site will be National Life Bldgs (5th Floor - VTrans training room). Partners have been invoiced by VCGI.○ Future Geocortex Team meetings? Geocortex Team members will setup regular meetings to coordinate implementation. 1st meeting will be after training.□ Web Services Strategy

MINUTES

Agenda Topic	Discussion
	<ul style="list-style-type: none"> ○ VCGI presented a draft "Enterprise GIS Web Services Strategy". The document articulates a web services strategy for the State's Enterprise GIS System. ○ EGC members felt that the document was a good start, and agree that it was important for the EGC to articulate a strategy. ○ Pete Young indicated that VDH would like to expand beyond the 3 categories identified in the current draft (basemap services, imagery services, and geocoding services). He would like to have a category which allows VDH and other agencies to publish "other shared web services" in alignment with the overall strategy. ○ There was also discussion about service deployment standards such as naming conventions. <ul style="list-style-type: none"> • New/Updated Action Items? <ul style="list-style-type: none"> ○ Focus on priority work items from FY12 Business Plan <ul style="list-style-type: none"> • Item 6) Enhance Geocode services: Part of Web Services Strategy document. Finalize. • Item 7) Enhance Cache services + Historical Imagery: Part of Web Services Strategy document. Finalize. • Item 8) Hardware/Software sharing including Geocortex: Schedule regular Geocortex Team meeting over the next 4 months to coordinate activities. Determine production server configuration plan after Geocortex training. ○ More action items below
Next Meeting	<ul style="list-style-type: none"> ○ Monday, June 4th 2012 (10-11AM)

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
1.	ArcGIS Server Workgroup (ASW) - server sharing plan	EGC ASW	Summer 2012	HOLD until April 2012	
2.	Revise SDE guidelines	VCGI (Steve) VTrans (Lesley M) ANR (Ryan/Erik)	Spring 2012	MEDIUM	

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
3.	Business Plan - Item 6 Enhance Geocoding Services <ol style="list-style-type: none"> 1. Add zip code information to E911 ESITE geocode service to enhance match rate. 2. Evaluate the potential of integrating E911's geocoding services more directly into the Enterprise geocoding suite. 3. Make additional tuning adjustments (eg: town name aliases, street name aliases) to enhance match-rate performance. 4. Evaluate the potential of developing "address validation" services to help validate addresses at the point of entry (data entry). 5. Draft a Geocoding Services strategy 	VCGI, VDH, E911	Summer 2012	HIGH	Integrate into Enterprise GIS Web Services Strategy document.
4.	Business Plan - Item 7 Enhance Cache services + Historical Imagery <ol style="list-style-type: none"> 1. Peter Telep (ANR) will create a spreadsheet which attempts to identify and prioritize imagery datasets to expose as web services. 2. Determine if additional cache services should be developed (eg: roads, hydro, topo). 3. Determine who will develop, deploy, and maintain cache services (and how it will be funded). 	VCGI, ANR with EGC input	February 2012	HIGH	Integrate into Enterprise GIS Web Services Strategy document.

ACTION ITEMS - COMPREHENSIVE LIST

Item	Action Item	Who?	Target Due Date	Priority	Status Notes
5.	Business Plan - Item 8 Hardware/Software sharing including Geocortex 1. Geocortex Essentials - Deploy on DII VM. Migrate Geocortex IMF apps to Geocortex Essentials. Decommission Geocortex IMF server. 2. ASW - Identify other sharing opportunities such as VCGI, E911, AG.	ASW Geocortex Team	Geocortex March 2012 Other Sharing Date?	HIGH	